

Bulletin Board Policy

- I. Purpose and Authority
 - A. The primary purpose of the bulletin boards and spaces designated for the display of public notices in the library is to provide information to library users about the events or services of a cultural, recreational or community service nature.
 - B. Persons may ask at the Adult Circulation Desk for permission to post notice subject to the guidelines set forth in this policy.
 - C. Application of these guidelines will be based on the judgment of the Library Director. Requests that do not fall clearly within these guidelines may be authorized only if they are deemed in the best interest of the library and the community. The decision of the Library Director may be appealed to the Library Board.
- II. Notices not permitted: the following types of notices will not be displayed:
 - A. Announcements and advertisements by for-profit organizations
 - B. Notices of merchandise or services sought or for sale
 - C. Rental announcements
- III. Display items must be of reasonable size in relation to the space available and will not be accepted if they detract from the effective use of space.
- IV. The appearance and content of the notice must be suitable for display in a public service area.
- V. Notices will not be returned.
- VI. Notices will be posted no longer than 45 days.
- VII. The Library Board reserves the right to remove all notices and accepts no responsibility for the loss, condition or destruction of notices.

Draft 11/16/1998
Revised 12/7/1998
Adopted 12/7/1998
Revised 2/5/01
Adopted 2/5/01
Revised 2/3/04
Adopted 2/3/04